



The Parish
of
St. Michael and All Angels
Royal Oak
(Anglican Diocese of British Columbia)

2022
ANNUAL REPORT
Called to live with and for Christ

Interim Priest: The Reverend Paul Schumacher
Wardens: Brian Goddard
Helen Love

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St. Michael & All Angels' 2022 Annual Report

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1 Annual Vestry Meeting Agenda- February 26th, 2023

Opening Prayer

Almighty and Eternal God, we place ourselves:
Our minds to know you, our hearts to love you,
Our wills to serve you, into your loving care, for we are yours.
Into your hands we place ourselves:
Receive all we do and draw us to you so we may follow in your footsteps.
And that we might abide in the power of your in-dwelling Spirit.
Guide our minds and our wills, so we might be wholly yours.
Keep us dedicated to doing what you have ordained as is best for your people
here at St. Michael and All Angels during this Annual General Meeting for 2023.
This we ask in the name of Jesus Christ our Lord and Saviour.
Amen.

Welcome and Regrets

Approval of Minutes of 2022 Annual General Meeting

2022 Reports

2023 Plan & Budget

Elections

Other Business

Closing Prayer

Great Creator, we thank you for all your blessings,
For life and health,
For laughter and fun,
For all the powers of mind and body,
For our homes and for the love of those near and dear to us,
And for everything that is beautiful, good, and true in life.
But above all we thank you for giving us your Son to be our Saviour and our Friend.
May we always be willing to find our true happiness
In pleasing you, and in helping others, in knowing your love for all creation.
We ask this in the name of Jesus Christ, our Saviour and Redeemer. Amen

Blessing:

And now may the grace of God, which passes all understanding, keep our hearts and minds in
the knowledge of God our Creator, Jesus Christ our Redeemer, and the Holy Spirit our
Comforter, this day and forever more.
Amen.

2 Minutes of Annual General Meeting- February 28th, 2022

**MINUTES OF THE
ANNUAL VESTRY MEETING
ST. MICHAEL AND ALL ANGELS' CHURCH
27 FEBRUARY 2022**

The Chair, the Venerable Dr. Dawna Wall, opened the meeting with a prayer.

She then welcomed everyone to the Annual Vestry Meeting, including Bill Gill, the Diocesan Chancellor; Barry Foster of the synod staff; and incoming interim priest-in-charge, The Rt Revd. Logan McMenamie. She noted that regrets had been received from Joan Clement and Leeanna Bulinckx. A total of 42 attended the meeting held via ZOOM.

Paula Skippon was appointed as Secretary to the meeting.

I AGENDA

The Chair asked if there were any items to add to the agenda. There being none, it was moved by Helen Love and seconded by Gerry Norie that the agenda be approved as presented. **Carried.**

II MINUTES OF THE 21 FEBRUARY 2021

The Chair asked if there were any errors or omissions in the Minutes. As none were raised, it was moved by Angela Goddard and seconded by Nancy Whysker that the Minutes be approved. **Carried.**

III REPORTS OF 2021

The full reports from each Committee Chair were made available to all attendees in advance of the meeting. The Chair thanked the hard work and commitment of all those persons who served on the various committees and contributed so much to the life of the church. She recognized the many creative ways members employed during a year of pandemic restrictions.

As no questions or comments were raised, it was moved by Dick Tuckey and seconded by Marion Edgar to accept the reports as presented. **Carried.**

IV FINANCIAL REPORTS

A Treasurer's Report

Lanny Hubbard, Treasurer, presented the financial statements from 2021. He thanked Diana Caleb and Peter Goddard for counting, recording and depositing of weekly offerings. While he noted that the various financial statements had not yet been reviewed, independently, Dick Tuckey kindly volunteered to review the figures on behalf of the parish.

Lanny shared his screen so that he could guide the meeting in detail through the various accounts and sub-accounts of the Treasurer's Report (PP 16 – 23). In particular, he noted that despite the ongoing challenges of the COVID year:

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- We had a small operating account deficit of \$270 thanks to the generous additional transfer of \$11,000 from the Women's Guild Funds and \$14,605 provided by the Federal Covid Emergency Wage Subsidy. (This subsidy is no longer available.)
- The Balance Sheet shows an overall decrease of \$20,564 due to transfer of the Refugee Family Funds to the Diocese. Removing the impact of this transfer, our funds increased overall by \$15,181, primarily the result of the satisfactory performance of monies that we have invested with the Diocese in the Consolidated Revenue Fund.
- On the expenses side of the ledger, spending increased by only \$261 compared to the previous year.
- He noted that many of the GICs and cash holdings will be reinvested later this year, taking advantage of the expected increase in interest rates.

In response to questions from some members, it was clarified that the changes to the Consolidated Trust Fund, currently held with linked banking at TD, will not affect the status of the Fund. Additionally, it was confirmed that the suggestion to roll the Choir Fund into the Organ and Music Program Fund will be brought before Parish Council for discussion.

It was moved by Lanny Hubbard and seconded by Helen Love to accept the Treasurer's Report as presented. **Carried.**

B Proposed Budget for 2022 (PP 24-25)

On behalf of the Finance Committee, Lanny presented the proposed budget of \$200,000 for 2022, which is approximately 2% higher than actual expenditures in 2021 reflecting known and anticipated cost increases. However, he acknowledged that it is always a challenge to anticipate future expenses and had some concern about potential future deficits without the continuation of the wage subsidy program or such generous transfers from the Women's Guild.

The proposed budget included four major groups of expenses: Partnerships - \$30,876; Clergy Leadership - \$102,250; Leadership Support - \$40,270; and Property Maintenance - \$26,604.

It was moved by Lanny Hubbard and seconded by Peggy Lovig that the proposed budget for 2022 of \$200,000 be approved. **Carried.**

The Chair thanked Lanny for his diligent work on the finances for the parish.

V TRANSFORMING FUTURES

The Chair reported that the Diocesan Council has agreed to suspend fundraising portion of this initiative but to continue with the congregational aspect. This latter part has been very well executed in the past with the creation of such areas as the outdoor worship space and the Prayer Path. The Diocese will review this program in the future,

VI ELECTIONS

In presenting the proposed slate of officers for election, it was confirmed that the position of Treasurer is appointed by the Rector and the Wardens, with the consent of

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Parish Council. The Treasurer does not have a vote on Parish Council unless he is also an elected member of Council.

Further, the appointment of a Rector's Warden is made by the incumbent whereas the position of the People's Warden is elected by members at the Annual Vestry Meeting.

Following this discussion, Lanny Hubbard accepted his nomination by Helen Love to be a member of Parish Council.

The Chair repeated the call for further nominations three times. As there were none, the following slate was approved.

- **Wardens:** Rector's Warden – Brian Goddard; People's Warden – Helen Love.
- **Treasurer:** Lanny Hubbard
- **Parish Council:** Margaret Eagle, Gerry Norie, JoEllen Schobblom, Peter Goddard, Christine Eschman, Marnie Sandborn, Chris Bullen, Gordon English, and Lanny Hubbard.
- **Lay Delegates to Synod:** Stan Willow and Brian Goddard will act as Lay Delegates.
- **Alternate Lay Delegate to Synod:** Christine Eschman and Margaret Eagle were proposed as the Alternate Lay Delegates.

It was moved by Stan Willow and seconded by Noelle Davis that the proposed slate for all the Delegates to Synod be approved. **Carried**, with one member opposed.

The Chair thanked all those who agreed to have their name stand for election.

VII NEW BUSINESS

There was no new business.

IX VOTE OF THANKS

Dawna extended her appreciation to all members of the church for their work in the Parish over her years at St Michaels. There were too many people to thank individually, but she expressed her gratitude for all the creative and hard work accomplished during her time as incumbent, especially during a time of pandemic. Dawna expressed how it had been a special privilege to serve the parish, its members and the broader community. She said she will continue to pray for all parishioners as we embarked on our different paths, and encouraged us all to take care of each other in the future.

X ADJOURNMENT

Sally Tuckey moved that the meeting be adjourned. **Carried**.

The meeting closed with a prayer.

3 2022 Reports:

3.1 Rectors' Reports

I have only been interim priest here at St Michael's since the beginning of January 2023. Our incumbent the Venerable Dawna Wall moved to the United States at the end of March of 2022. Under the shadow of the COVID pandemic St. Michael's entered into the liminal space, a time of transition, between settled incumbents. Bishop Anna Greenwood-Lee appointed retired Bishop Logan McMenemy as interim priest-in-charge, to guide the congregation as they began the work of discovering who they were, what they were seeking for the parish and themselves, and what God was asking them to be. The Reverend Canon Jeannine Friesen was appointed interim in May 2022 and journeyed with the people of St. Michael's until September of 2022 at which time Bishop Anna appointed the Venerable Eric Partridge as interim. During the past year, the search team has gathered in prayer and consultation to find a new incumbent for the parish of St. Michael and All Angels Royal Oak.

Following are the responses provided by Bishop Logan and Executive Archdeacon Eric Partridge. The Reverend Canon Jeannine Friesen was unable to reply before the submission deadline. The parish offers gratitude to Canon Friesen for the time she shared as interim priest-in-charge at St. Michael and All Angels Anglican Church, during 2022.

Submitted by The Reverend Dr. Paul Schumacher, Interim priest-in-charge

Report from Logan McMenemy (April 2022)

I do not have much to put in a report. The Wardens were amazing. However, I wrote this wee poem, maybe you can share it again. Looking forward to what is to come.

Angels in Royal Oak

Living on the edge,
Waiting for tomorrow,
Blessed by the Son,
Shining through the
windows.

Building community,
Together in the rain,
Learning and leaning,
Into the pain with gain.

Between rural and urban,
On tradition territory,
Learning HÍSWKE,
St. Timothy [Tim's coffee]
mornings.

Spiritual centre,
Singing with voice,
Praying with heart,
Learning and loving.

Sleeves rolled up,
No fear of work,
Plants, sales, and community,
Faithful stewardship,
Building together.

Angels in Royal Oak,
Living on the edge,
Tradition in the making,
Between now and tomorrow,
A glimpse of what is to come.

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Report from Eric Partridge (October 1st to December 31st, 2022)

I was privileged to join this lovely community of St Michael and All Angels from October through Christmas, 2022. There were lots of changes that occurred in that short time, but I was impressed with how well the parish managed those changes. You welcomed David Palmer, your new musician and choir director and then your new administrative assistant, Melissa Hogg. We began a Bible study on Wednesdays and had a rousing good time each week.

Each Sunday we enjoyed a *Book of Common Prayer* service followed by a trip to St Timmy's where I was treated to lively conversation and coffee—and quite often amazingly tasty chocolates. Then scurried back to prepare to worship with the delightful 10:30 *Book of Alternative Services* folks. And through the week I was wonderfully supported by the wardens and so many others. This truly is an active and engaged parish.

Shortly after I arrived, the parish held the best organized books sale I have ever had the pleasure to see. My grandchildren are still enjoying their “finds.” Then, in December we held the Christmas sale which I'm sure others will better describe, but for my money, it was also the best organized, well laid out offering one could imagine. The tireless work of the Women's Guild was evident in both events.

Sadly, but with joyful knowledge of where they were headed, in my time here we held memorials for two of our long-time parishioners. These were well attended, and the families were well supported in their loss. People showed their pastoral care in so many ways.

During Advent, we collected hats, scarves, gloves, and jackets for others who might need them to deal with the cold of living on or near the street. People were so generous and filled the collection box at the back to overflowing. On the second week of Advent, we held a White Gifts Sunday collection of toys for little ones who otherwise might not have found anything under their tree Christmas morning. Again, the pile of delightful toys filled the chancel and made us smile as we imagined the joy they would bring.

And for those who might find Christmas difficult and for those who needed to remember someone far away or someone who had passed, we created a Memorial Tree outside the Narthex. Discs with the names of loved ones were hung on the tree for the Advent and Christmas seasons.

Just before Christmas we had the snowfall that made everyone wonder if we'd be able to get to the church on Christmas. Some intrepid, faithful souls made it to the church that week to get things ready for a possible Christmas Eve service, and then our usual Victoria rain helped and Christmas Eve found the roads and our parking lot passable.

So finally, we came to Christmas Eve. David provided many opportunities for the choir to lead us in Advent and Christmas music and Marnie and the children prepared for a pageant for the early service. The children and some courageous adults pulled on their costumes and played out the story as Paige read Luke's account. The Lord's Supper finished our year appropriately and after a slight dance to get the candles distributed, we sang “Silent Night”. Our 11 pm service began at 10:30 with carols and joyful singing followed by a beautiful Christmas Eve service and once again, Silent Night with candles.

Christmas Day was my swansong at St Michael's. We had a lovely, quiet, joyful service and I bid farewell to all the lovely folks of St Michael and All Angels. Blessings to you all. And very heartfelt wishes for a blessed new year.

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3.2 Wardens

2022 has been a year of change for St. Michaels. We started the year excited to be finally returning to in-person worship as we emerged from COVID restrictions; albeit continuing to require masking of all attendees. The biggest news of early 2022 was the resignation of Rev Dawna Wall, as she moved to take a new position outside Boston near where her daughters were continuing their education. However, we continued to be well supported by the diocese as **Bishop Logan Mcmenamie** joined us as our first interim priest in March and April after which we transitioned to the **Rev Jeannine Freisen** until September. As Jeanine moved to her new position in the cathedral, **Rev Eric Partridge** joined us to see us through Christmas. We start 2023 with the spiritual leadership of **Rev Paul Schumacher** who will remain with us until our new incumbent arrives in May. Each of these wonderful leaders has helped us in their unique ways to heal and grow throughout the year.

With Dawna's departure the focus for our parish in the spring and summer was recruitment of a new priest. Input from across the congregation and support from the Diocese helped us develop a Parish Profile (available on our website) that we were all proud of. This profile was used to advertise St. Michael's and by November we were ready to interview the **Rev John Perris** from the Diocese of New York with Bishop Anna's endorsement and support. John, and his wife Cat, flew to Victoria and spent a weekend meeting the selection committee and exploring our parish. His spiritual leadership, musicality, experience, and approach quickly convinced us that he was the priest for St. Michael's. John was offered the incumbency and is relocating to Victoria to start with us on May 1st, 2023. Thank you to the members of the Selection Committee and all who helped make this possible.

In this year of transition our longstanding Organist Tony, and Secretary Catie, departed early in 2022. They are both fondly remembered by many in the congregation, and we all wish them well in their next endeavours. We are thankful to **Deb Koning** who stepped forward to play the organ during our services in January and stayed until we were lucky to secure the services of a new highly skilled and experienced Organist, **David Palmer** in September. We are also immensely grateful to **Paula Skippon** who volunteered to provide office support until our new Administrative Assistant **Melissa Hogg** was engaged in November. We are now confident that St. Michael's has the support in place for the arrival of John in the new year.

With regard to our finances, whilst our income was down for the year this was offset by a decrease in expenses as we did not have a full-time Priest, so we finished the year with an overall surplus of 24,374. We are thankful to **Lanny Hubbard** for his vital work as treasurer ensuring that our finances are managed and reported so accurately.

We have faith that with John in our midst, that the Parish will continue to give of their Time Talent, and Treasure in 2023. Thank you to all members of St Michael's for moving us through a year of challenges and opportunities. We look forward to 2023!

Submitted by Brian Goddard and Helen Love

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3.3 Worship Support

3.3.1 Altar Guild

To say we have had many changes through 2022 is certainly an understatement, but it has also increased our ability to adapt to change. We received excellent priestly oversight from Bishop Logan McMenamie, Jeannine Friesen and Eric Partridge, who all shared their gifts of leadership.

We are welcoming two new members, Joan Brooks and Valda Kitching, which brings us up to full complement again after the retirement of Rosemary Hunter. We appreciate Rosemary's many years of service.

Parishioners have been very generous with their regular contributions of flowers for the altar, and we are thankful for this. There are still some spaces on the flower chart for 2023, located at the back of the church.

As we begin the new year under the guidance of Paul Schumacher, we look forward to the arrival in the near future of our new full-time priest.

Submitted by Nancy Whysker

3.3.2 Bible Study

During 2022, eight or so enquiring minds met each Wednesday morning from 10 to 11 am to discuss a range of topics. We were so fortunate that the two interim ministers joined (and led) our discussions: Rev. Jeannine Friesen explored the weekly Gospel readings, while Rev. Eric Partridge researched diverse topics from Angels to Souls and Spirits.

We warmly welcome others to join us! Please contact Marion Edgar, for more information.

Submitted by Marion Edgar

3.3.3 Music Programs

Musically, 2022 was a year of transition for the parish, when its music director left early in the year. We are grateful to Deb Koning who gave dedicated service as interim organist until October when David Palmer was appointed Music Director.

The wardens and music director agreed to adopt a program of music that is congregation-centered, in which the choir's role is essentially one of support for congregational singing, while occasionally offering anthems, sung psalms and other choral music as appropriate. Gradually, from a starting point of hymns and the Sanctus in the Eucharist, sung portions will be added, such as the Glory to God, the Lord's Prayer, the Agnus Dei, psalm refrains and other responses.

The choir reconvened at the beginning of October after absence due to COVID and the loss of the previous music director. Since then, singers have met regularly in the church on Thursday afternoons to rehearse, learn new music and develop a sense of a choral ensemble. The choir climaxed the year by

Altar Guild Financial Report	
Income	
Donations	1,195
Total Income	1,195
Expenses	
Flower purchases	1,195
Total Expenses	1,195

Music Programs Financial Report	
Income	
Donations	0
Total Income	0
Expenses	
Dry Cleaning Choir gowns	247
Total Expenses	247

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presenting special music at both Christmas Eve services. The members are Sopranos: Elizabeth Griffin, Valda Kitching, Cheryl Pardue and Nancy Paxton; Altos: Lonnie Palmer and Sally Tuckey; and Basses: Don MacSween, Norm McEvoy and Dick Tuckey.

Under the direction of Marnie Sandborn and Lonnie Palmer, children began to offer music in the services, with an Orff-based accompaniment to the Lighting of the Advent Candle and Paige Knowles' postlude "River Runs Anew" for the 4 pm Christmas Eve service.

On behalf of the parish, I want to thank all who have supported and encouraged the music program: our interim clergy, Rt. Rev. Logan McMenamie, Rev. Canon Jeannine Friesen and Rev. Dr. Eric Partridge; Wardens Brian Goddard and Helen Love, and in particular the members of the choir for their ongoing commitment to the place of music in parish life. In closing, Lonnie and I want to express our gratitude for the warm welcome extended to us by the congregation.

Submitted by David Palmer, Music Director

3.3.4 Youth & Children's Programs

Sunday School became active again in the Fall. Youth (Grades 5+) enjoyed a Fall Kick Off BBQ in September with their families and will soon be helping to furnish their own 'Youth Corner'. The younger children (pre-school and primary age) have enjoyed the books and activity bags that are now available just for them in the upper sanctuary. The wide range of ages in Sunday School has presented some challenges, but also some wonderful opportunities for cooperative learning.

Special highlights include:

- a visit from Peter Goddard on All Saint's Day to 'show and tell' about St. Michael's history;
- exploring xylophones, bells and symbols to create a 'starlight soundscape' for Advent;
- seeing our youth share their reading and musical talent in the church services;
- hearing the excitement of the Sunday School children and some friends as they took part in the Christmas Eve Nativity Play. It can be viewed again at stmikevictoria.ca/news/Christmas-eve-service-pageant

Many thanks to the parents, grandparents, and volunteers Diana Caleb (arts & crafts), Betty Ann Martin (drama/costumes) and Lonnie & David Palmer (music) who have supported us so enthusiastically. Please contact Marnie Sandborn for further information.

Submitted by Elizabeth Griffin for Marnie Sandborn

3.4 Comfort Ministry

Comfort Ministry may be a new term to St. Michael's, introduced by Rev. Eric during his tenure as Interim Priest. However, it is not a new concept to us. Comfort Ministry encompasses the activities central to our caring and comforting of each other. This includes the Pastoral Care Team as well as Funeral and Memorial receptions.

Children's Programs Financial Report	
Income	
Fall Sale Concession	330
Total Income	330
Expenses	
None	0
Total Expenses	0

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3.4.1 Pastoral Care Team

The Pastoral Care Team is led by the incumbent priest and provides logistical support to ensure that care is provided to parishioners in their time of need. During this transitional year, we have not been able to re-establish the Pastoral Care Team; however, this important work has not been abandoned.

Throughout the year parishioners have stepped up to make sure that each of our interim priests was made aware of parishioners in need, and together they have provided support and counseling where needed. Hospital visits, home visits and prayer circles have quietly continued.

As we prepare to welcome our new incumbent in May, the re-establishment of the Pastoral Care Team, including the prayer circle, will be a priority. The vision for this team is that they will receive additional training opportunities and administrative assistance so that they can ensure all parishioners are supported.

If you are interested in being part of this team, please contact Paul or your wardens and bring your experience and ideas to this important work.

Submitted by Helen Love

3.4.2 Funerals & Memorial Receptions

Family and Parish support was provided by a team of dedicated members of the Women's Guild who hosted five Memorial Receptions:

- July 9th Howard Griffin
- September 10th Ken Manness
- October 22nd Jenny Stevens
- November 24th Vivian Hannam
- December 4th Brigid Peer

These receptions also resulted in additional donations to the church of \$ 1,137.07.

3.5 Buildings & Grounds

The Buildings and Grounds Committee has been working to maintain the three buildings, cemetery and the surrounding property of the Parish of St. Michael and All Angels. The list of 2022 projects included:

- Cleanup of outdoor areas, picking up branches and windfall debris from trees
- Hedges and trees trimmed, as needed, around the property
- Building gutters cleaned
- Organized snow clearing by a friend of the church
- Tree for the church interior during Advent
- Hall Rededication plaque assembled and installed
- Parking Lot line painting
- Assembly of benches for the Outdoor Worship area
- Drainpipe replacement from the Rectory Kitchen and Laundry room to the septic tank—dug by hand, by a group of hardworking parishioners
- Church alarm system installed and ready for activation
- Sewer pipe replacement from the Rectory to the septic tank
- Locks re-keyed
- Rectory carport vehicle damage repaired; reimbursement received from ICBC

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We will continue to repair and upgrade our 140-year old church and property as required, with a continued understanding of our financial situation. We always have a running list for potential future projects. These include an Outdoor Worship area; exterior paint on the church; and looking into more sewage and drainpipe replacements, as most of our piping is over 70 years old and will need work.

I would again like to recognize our tenants, Steve and Tamara, for always being able and willing to help with repairs and maintenance. Thank you to the diligent committee of Peter Goddard, Gordon, and Lenore English.

Submitted by Brian Goddard

3.5.1 Communications

The Messenger was produced for Advent in 2022. Formally it entertained a theme of *Hope, Joy, Peace and Love* (as describing the Advent Candles), but notwithstanding its sincerely titled theme, it nonetheless entertained moments of caricature, heritage, gourmet delights and gentle mimicry.

Three issues are being foreseen for 2023: Easter, Summer, and Christmas, so please start bending your favourite anecdotes or recipes into something palatable for one of those higher themes!

Submitted by Elizabeth Griffin

3.5.2 Technical Services

At the end of January, we ceased production of a pre-recorded service and started filming the live 10:30 am Sunday service. This was a huge learning curve as the “way” you produce a live recording is quite different from what I had grown accustomed to doing.

Up in the balcony we are running two programs (usually on two computer screens). One program records the video and audio signal, and the other program puts slides on the screen, which is how the words on the screen appear. We have two cell phones in the church that act as cameras, as well as a video camera on the balcony (now in front of the balcony). Brian now operates the balcony camera remotely, removing the need for the tripod on the balcony. That camera also receives the audio signal from the lectern and the priest’s microphone.

The quality of our audio is one piece of the puzzle that will need updating soon. When the church is in a good financial position, the whole audio system in the church will need updating.

If you watch the online service, please feel free to make suggestions or comments on how to make the video as user friendly and meaningful as possible. Feel free to share the link to the video on your Facebook page or other means of social networking.

Submitted by Angela Goddard

3.6 Fundraising

3.6.1 March Shredding Event

For the first time, we held a “Drive-Through” Document and Paper Shredding Event in our parking lot on March 19th, 2022. Whilst we realized a small income after the bills were paid, this event has the potential to earn far more.

We will try again in March [18th] of 2023 and we hope, with enhanced advertising, more people will take advantage of this service. Customers pay by donation and the recommended amount is \$10.00 per Banker's Box which is very reasonable. People can watch their papers being shredded, and we only needed 8-10 volunteers to run the event, so it is quite an “easy” fundraiser!

Submitted by Lenore English

3.6.2 May Plant Sale

Refer to summary in the [Women's Guild Section](#) below.

3.6.3 September and October Fall Sales

Due to the volume of donations and the need to display things properly, we held two successful Fall Sales:

- September 17th Fall Sale raised \$6,024.79
- October 15th Books and More raised \$2,157.41

Parishioners—young and old—took part as volunteers and customers were plentiful. The September Sale focused on produce, jewelry, toys and housewares; whilst we saved all our books, puzzles, records and DVDs for the October sale where we also featured Halloween items at that time.

Splitting the sales resulted in more income but added to the workload of our willing volunteers. We will review the need to do this in 2023 and it will again depend on the volume of items received and the volunteers available.

\$330.00 of the September Sale Income was credited to the Sunday School in recognition of the help given by our young people. They handled the lower hall area which was full of toys!!!

Submitted by Lenore English

3.6.4 November Christmas Sale

Refer to summary in the [Women's Guild Section](#) below.

3.6.5 Purdy's Chocolates

2022 was a successful fundraiser for the Guild through our annual Purdy's Christmas Chocolate Fundraising. I set the goal for \$3,000 and chocolate orders totaled \$3,218.50. The income for the church came to \$818.61 which will be reflected in the 2023 income statements.

During the campaign, which ran during October and November, 30 orders were placed. 20 orders came from St. Michael's parishioners and 10 came from my family and personal friends. Parishioner orders were down slightly, in 2022.

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Purdy's contributed one box of wrapped assorted chocolates as their **Bonus** for our group participation in the campaign. This past Christmas I chose our organist, David, to be the recipient of the gift.

Purdy's has downsized their Bonus rewards over the years of COVID. Typically, there was a choice of three Bonus options for achieving \$3,000 in sales, and now there is only one. Previously, I would select the person to receive the box of Bonus chocolates and pass one or two gift cards to Lenore, as Guild president. In other years, I have given the Bonus box of chocolates to Angela Goddard, the choir, the Christmas Guild scarf exchange raffle, and to deserving groups in the community during COVID.

The chocolates arrive in about ten boxes, grouped according to chocolate type. Together we collate the individual orders and bag them accordingly. I prefer completed paper order forms with a cheque or cash for ease of collation. It also takes the stress away for individuals who don't have easy access to online ordering. We had several Parishioners offer to drive and deliver the chocolate bags for the first two years of COVID, but in December 2022, we were once again able to hand the bags out after Sunday church service.

Thank you to everyone who participated in the Fundraiser this year! It is a worthwhile event and both Stan and I look forward to more years of hosting chocolate campaigns.

Submitted by Terry Willow

3.6.6 Beverage Container Recycling Group

Thanks to the Parishioners and friends of St. Michael and All Angels, a total of \$642.40 was received from Return-It Bottle Centre. It was anticipated that we might have collected a greater amount due to the newly expanded qualifying of milk containers for refund. Unfortunately, the amount was down from the 2021 total of \$917.30. Just as a reminder, **rinsed** plastic, gable top and tetra package milk and milk substitute containers are gratefully accepted.

The amount collected from this recycle program is sent to the Camosun Foundation. The bursary is distributed to students at the Camosun School of Access who have overcome obstacles to their education and who are in financial need. Thank you to Phyllis Fatt and her family for their continued volunteering with this project. We welcome anyone who might like to join the recycle team.

Submitted by Jan Dew

3.7 Mission & Outreach

This year has seen St. Michael's continuing to support local charities through cash and material donations. The funding for outreach programs is created through donations, targeted appeals and through the fundraising events held throughout the year. The total disbursed in 2022 was \$17,732. We had a successful coat drive over Christmas for Our Place shelter and all donations were greatly received.

Our food bank donations have been down from pre-COVID days but is picking up as we have returned to communal worship. Of note is the growing demand on our local charities for support of all types. Your continued support is much appreciated.

Refer to [Outreach Income & Disbursements](#) in the financial reports below for details of disbursements.

Submitted by Stan Willow

3.8 Parish Life

3.8.1 Mobility Exercise Class

The Mobility Exercise Class, started seven years ago, currently has eight enthusiastic participants who enjoy a free, non-strenuous program set to music. This one-hour class is attended by both men and women and is held every Thursday in the Parish Hall from 10:30 to 11:30 a.m. The 2022 schedule began in February, owing to inclement weather (snowstorms) in January, but was otherwise uninterrupted; attendance numbers varied between five and eight, with the summer months proving the most popular. The exercises provide physical and spiritual benefits to both body and mind; they enhance camaraderie and help to generate a positive outlook on everyday life. *Our motto: If you don't use it, you lose it!*

For more information or to register, please contact Valda Kitching.

Submitted by Linda Dryden and Elizabeth Griffin, on behalf of Valda Kitching

3.8.2 Brotherhood of Anglican Churchmen (BAC)

The BAC has not had any meetings in 2022, but interest has recently been expressed in restarting "men's fellowship" opportunities. Please contact Peter Goddard or the Wardens if you are interested in participating.

Whilst formal meetings have not occurred, the men at St. Michael's have continued to be busy supporting all the fundraising, liturgical and social events in the parish.

Submitted by Helen Love for Peter Goddard

BAC Financial Report	
Income	
Shredding Event	1,000
Book Sale	2,157
Fall Sale	6,025
Total Income	\$ 9,182
Expenses	
Shredding Event	866
Total Expenses	\$ 866
Disbursements	
Christmas Help Campaign	1,000
Parish Operations	3,000
Total Disbursements	\$ 4,000

3.8.3 Walking Group

Walks take place on Friday mornings at 10:00 a.m. for about one hour. The locations are selected by the participants and are usually on the Saanich Peninsula (e.g., Tod Inlet, Island View Beach, Beaver Lake). Walks fluctuate in degree of difficulty from easy to moderate; in 2022 group numbers ranged from three to eight. Participants have appreciated the opportunity for moderate exercise, companionship, and the chance to enjoy the outdoors, especially sightings of unusual vegetation, wildlife, and birds.

For additional details, or enquiries by potential new members, please contact Linda Dryden or Ricky Love.

Submitted by Ricky Love and Linda Dryden

3.8.4 Women's Guild

The Guild has been focused on fellowship and support for the Women of the Parish. To this end, six meetings were held in 2022 and these speakers joined us for four of them: Logan McMenamie; Jeannine Friesen; Eric Partridge and Toni Desouto from TLC Fibre Arts in Royal Oak.

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Fund-Raising was done via the Plant Sale on May 7th raising \$5,005.16 and the Christmas Sale on November 19th raising \$2,622.14. The Concession and the Donation Bowl during the May 7th Plant Sale raised \$1,000.00 for the Ukrainian Cultural Centre for support of Ukrainian Newcomers to Victoria.

Memorial support was provided to five families as outlined above in the [Comfort Ministry Section](#).

Maintenance and stocking of the Hall Kitchen was done throughout the year, and we hosted the Coffee Fellowship at the Church Hall's 100th Year Celebration and Rededication Ceremony held on April 24th.

In November, Terry Willow coordinated a successful Purdy's Chocolates Fund-Raising Drive. Together with the help of her husband, Stan, all orders were bagged and distributed on December 5th after the 10:30 am service. Thank you to Terry and Stan.

Outreach disbursements were made to:

- Victoria Women's Transition House \$500.00
- Victoria Compassionate Resource Warehouse \$500.00
- Council-Directed Northern Clergy Outreach Initiative \$1000.00.

2023 will be a year of transition for the Guild as I have decided to step down as Chair after 15 years. Thank you to everyone who chooses to give so much to the Guild and this lovely old Parish.

Submitted by Lenore English

Women's Guild Financial Report	
Income	
Donations	307
2021 Purdy's Chocolate Sale	727
Christmas Sale	2,622
Funeral Receptions	1,637
Plant Sale	5,005
Total Income	\$ 10,298
Expenses	
Kitchen Supplies	356
Memorial Services Catering	462
Christmas Sale Expenses	13
Total Expenses	\$ 831
Disbursements	
Compassionate Warehouse	500
Victoria Women's Transition Society	500
Christmas Help Campaign	1,000
Parish Operations	3,000
Total Disbursements	\$ 5,000

4 Financial Reports

4.1 Parish Statistics

I was pleased to accept the role of Parish Administrative Assistant in November. Thank you to Helen, Brian, Eric, Paul, Nancy, David and Paula for their excellent training and guidance during my orientation. In 2022, the parish celebrated one baptism and held five memorial services.

	2018	2019	2020	2021	2022
Average Sunday attendance*	87	90	118	98	99
Average Weekly attendance**	119	134	144	112	114
Baptisms	3	5	0	1	1
Confirmations	0	0	0	0	0
Weddings		4	2	0	0
	2				
Funerals & Memorial Services	11	14	9	3	5
Households on Parish List	145	145	145	131	138
Christmas Services	227	185	259	154	224
Easter Services	156	175	266	158	153

*Average Sunday Attendance is total Sunday attendance (all services in-person and virtual) divided by the number of Sundays.

**Average Weekly Attendance is total year attendance (all services in-person and virtual including baptisms and funerals) divided by number of weeks.

Submitted by Melissa Hogg, Parish Administrative Assistant

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4.2 Envelope Secretary

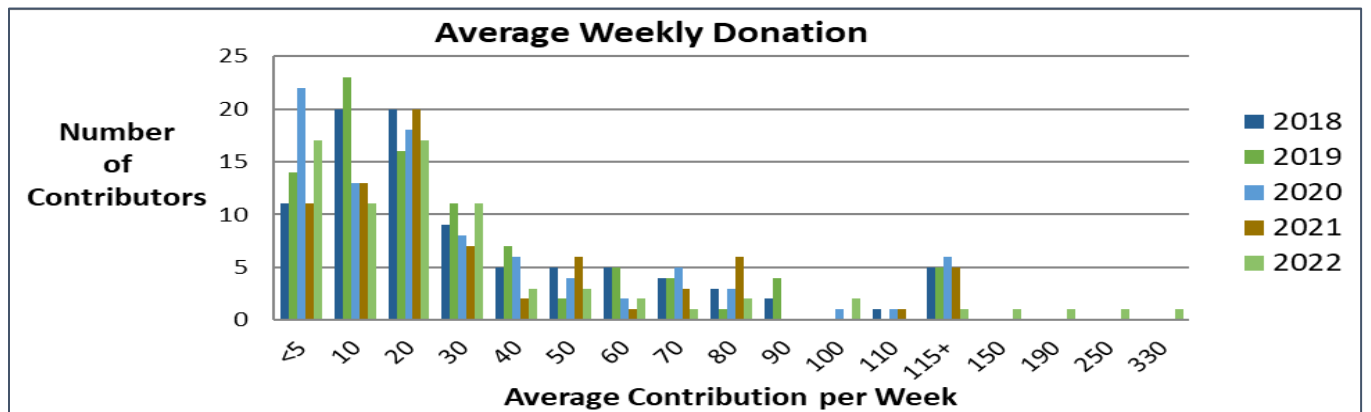
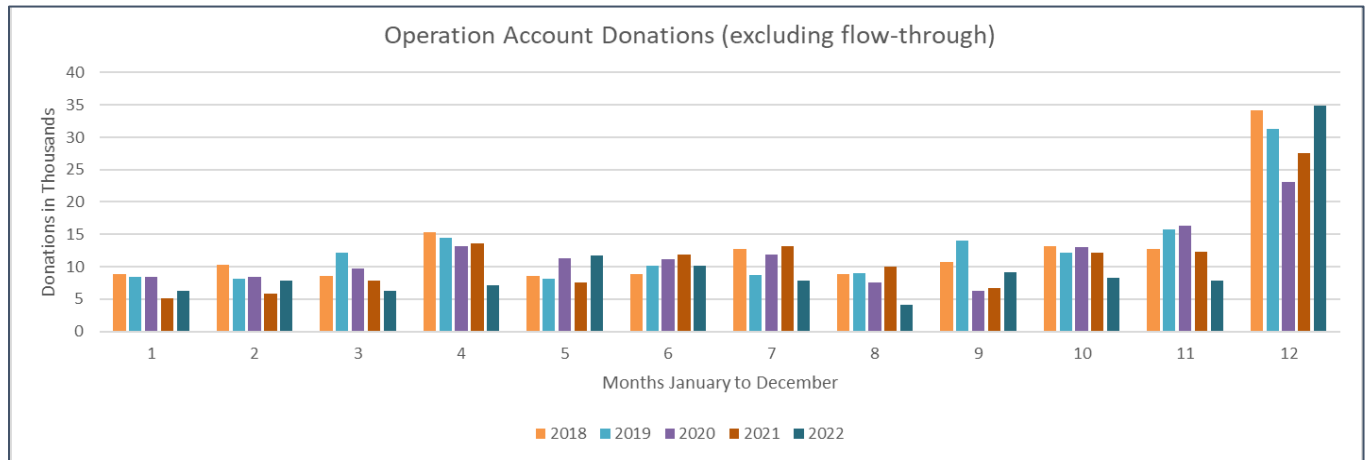
During 2022, 93 sets of envelopes were issued to members of St. Michaels and All Angels. However, only 74 sets were actively used compared to 75 the previous year. We had 10 visitors for whom income tax receipts were provided. The table and the charts below include special offerings for Easter, Thanksgiving, and Christmas.

Parishioners also contributed generously through the envelope system for other purposes. This included 15,732 for Mission and Outreach, and other donations identified in the financial reports.

Donation Distribution	2022 Total	# Donors	%
Envelope	\$ 69,417	74	68%
Pre-Authorized Giving	\$ 17,373	15	17%
e-Transfer	\$ 12,783	5	13%
Tithe.ly	\$ 1,651	2	2%

Submitted by Diana Caleb, Envelope Secretary

Envelope Donations (\$Thousands)													
Year/Month	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
2017	9.6	11.0	7.7	17.8	8.6	10.3	8.8	9.2	9.1	13.8	10.8	32.6	149.3
2018	8.9	10.3	8.5	15.3	8.5	8.8	12.7	8.9	10.7	13.1	12.8	34.1	152.6
2019	8.4	8.1	12.2	14.5	8.1	10.1	8.7	9.0	14.1	12.1	15.8	31.3	152.4
2020	8.4	8.4	9.7	13.2	11.3	11.2	11.9	7.6	6.3	13	16.4	23.1	140.5
2021	5.1	5.9	7.8	13.6	7.5	11.9	13.2	10.0	6.7	12.2	12.3	27.5	133.7
2022	6.2	7.9	6.3	7.1	11.7	10.1	7.9	4.1	9.1	8.3	7.8	34.9	121.4



4.3 Treasurer Report

This year marked a positive degree of recovery from the challenges due to the COVID-19 Virus. However, the departure of our Rector and personnel difficulties affected the morale and finances of the Parish for especially the first six-months of the year. We have been fortunate to have four part-time priests fill in as we went through the process of recruiting a new Rector. This has resulted in a significant reduction of expenditure for the salary and benefits for the Rector compared to the amount that was budgeted. We also had reduced expenditures for our Organist and Secretarial Support positions while we had stand-in and volunteer support in these roles.

On the operating income side, overall receipts were approximately \$30,000 less than the year before. However, \$11,000 of this was due to a reduced COVID Wage Subsidy.

The financial statements have been reorganized this year to more closely follow standard accounting format. This means that income from all sources and all expenses are recognized in the Statement of Income and Expenses. Previously, income and expenses were shown as being in the main operating account and various sub-accounts associated with the activities of Parish organizations. Also, investment income and expenses are included in the statement whereas these were shown separately before.

This change does not reflect a change in the overall balance sheet nor a change in accounting reports to the Diocese or Revenue Canada.

Our Balance Sheet shows an overall increase of \$10,568 despite a decrease in the year-end value of the funds we have invested with the Diocese in the Consolidated Revenue Fund to \$59,236. The value of the unrealized gain in the CRF investment is \$9,236 while the original investment was \$50,000. The return on investment of these funds is forecast to continue at 4.25% for the coming year.

Giving by Parishioners as recorded through the envelope system (which includes e-transfers and Tithe.ly donations) was down approximately \$12,300. Special offerings for Easter, Thanksgiving, and Christmas were up by \$115.

On the operating expenses side of the ledger, spending decreased by \$42,874 compared to the previous year for the reasons stated above.

Outreach disbursements for the year increased by \$171 to a total of \$17,732.

Contributions to Transforming Futures now total \$7,735. Originally adopted at the 2020 AGM, the Diocese has discontinued this initiative. Consequently, the funds can now be used by the Parish for any purpose but were donated to support our Transforming Futures Project – the Outdoor Worship Area. Work is continuing on this project and other donations have been made towards it. In the past year, four donated benches were installed.

Thank you, Diana Caleb and Peter Goddard, for the counting, recording and depositing of weekly offerings.

Submitted by Lanny Hubbard, Treasurer

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4.4 2022 Financial Report

4.4.1 Balance Sheet (Statement of Cash & Investments)

The Balance Sheet is used to show the amount of money the parish holds in Cash and Investments on a specific date. The Balance Sheet below compares the accounts on December 31st, 2022, against the same day in 2021.

Endowed Investments are investments where the principle must be retained; but the interest can be used if needed. Cash and Non-Endowed Investments may be used as needed to support Parish operations and projects.

A detailed report of all investment accounts is included in [Appendix A Section 7](#)

Balance Sheet		Dec 31, 2022		Dec 31, 2021	
General Account					
General Parish Operations		46,035		34,455	
Altar Guild		600		600	
Sunday School		1,387		1,057	
Choir		319		566	
BAC		12,166		7,850	
Women's Guild		19,220		14,754	
Transforming Futures		7,735		7,115	
Total General Account		\$ 87,462		\$ 65,397	
Non-Endowed Investment Accounts		Cash	Invested	Cash	Invested
Cemetery and Church Property Income		2,367	20,162	2,367	20,035
Cemetery and Church Property Operating		79,121	0	61,322	15,000
Organ And Music Programs		4,097	10,000	14,091	0
Savings & Capital Reserve Bequests		33,093	69,236	34,471	76,542
Total Non-Endowed Investment Accounts		\$ 118,678	\$ 99,398	\$ 112,251	\$ 111,577
Endowed Investment Accounts		Cash	Invested	Cash	Invested
Savings & Capital Reserve		6,872	7,500	19,724	0
St. Thomas Trust Mission & Outreach		18,855	52,000	28,447	42,000
Mission & Outreach Account		2,900	0	3,847	0
Freeman Repairs & Maintenance Reserve		4,531	8,000	8,384	4,000
H. McLellan Youth Programs		9,508	0	9,508	0
Total Endowed Investment Accounts		\$ 42,666	\$ 67,500	\$ 69,910	\$ 46,000
Total		\$ 248,805	\$ 166,898	\$ 247,558	\$ 157,577
Total Cash and Investments		\$ 415,703		\$405,135	

St. Michael & All Angels' 2022 Annual Report

4.4.2 Income & Expenses Statement

The Income Statement shows the income and the expenses for the year and is shown here with the 2021 information for comparison purposes. This report is helpful to understand our sources of income and where we are spending parish funds.

The information is provided in a summary format here and a more detailed breakdown in [Appendix A - Section 7](#).

Income / Expense Statement Summary	2022	2021	Variance
Income			
Offerings	128,941	145,095	-16,154
Other Income from Operations	29,938	35,878	-5,940
Fundraising Income	17,866	16,898	968
Directed Donations	11,694	8,296	3,398
Outreach Donations Received	13,732	15,902	-2,170
One Family Refugee Donations	0	8,306	-8,306
Investment Income & Dividends	4,342	5,761	-1,419
Cemetery Plot Sales	0	2,000	-2,000
Total Income	206,513	238,136	-31,623
Expenses			
Property Maintenance	28,651	24,186	4,465
Clergy Leadership	61,931	104,555	-42,623
Leadership Support	31,909	33,152	-1,242
Partnerships	29,876	33,350	-3,474
Outreach Disbursements	17,732	17,561	171
One Family Refugee Disbursements	0	44,052	-44,052
Fundraising Expenses	879	326	553
Other Expenses	2,292	1,017	1,275
Capital and Special Project Expenses	9,870	9,261	609
Total Expenses	183,140	267,459	-84,319
Surplus / Deficit	24,374	-29,324	53,698

St. Michael & All Angels' 2022 Annual Report

4.4.3 Outreach Income & Disbursements

The following table details outreach donations received, and disbursements made on behalf of St. Michael's. In some cases, the donations received are passed directly through to the target organizations; in other cases, general donations and campaign donations are disbursed according to the priorities identified by the parish. For example, Christmas Help Campaign funds, received directly from parishioners and through fundraising, provided support for several outreach priorities including the Dioceses of the Arctic and Yukon.

	Received	Disbursed
Parishioners Offering Plate	1,000	0
Christmas Help Campaign – Parishioners	8,215	0
Fundraising	3,000	0
PWRDF Donations (Includes \$70 for Ukraine, \$50 for Pakistan)	2,705	3,755
Ukrainian Immigrants Support Donations	1,010	1,010
Project Upgrade (Bottle Drive)	642	642
Threshold Housing	500	1,000
Sorento Centre	500	500
St. John Food Bank	160	1,000
South Island Centre for Counselling		500
Diocese of the Arctic		4,325
Diocese of the Yukon		2,000
Local Shelters		1,000
Rainbow Kitchen		1,000
Compassionate Warehouse		500
Victoria Women's Transition Society		500
Total	17,732	17,732

5 2023 Proposed Budget

The proposed budget income for 2023 is \$239,032 along with proposed expenses of \$258,762. These figures represent a restated budget format from past years and includes all sources of income and all anticipated expenses. This represents a projected deficit of \$19,730 which would be met by drawing on Transforming Futures Reserves (\$5,000) and other Non-Endowed Savings Reserves (\$12,750).

The narrative budget describes the sources of income and the purpose of major categories of expenses. It is a summary reflecting our beliefs and what we are striving to do in 2023 at St. Michael and All Angels.

Income Comments

Donations: The largest part of our income (67%) comes from Parishioner Giving, Planned Giving, Open Offerings and Special Collections	163,432
Other Income Sources: Other operating sources include Rectory Rental, reflecting a \$200/month increase, donations toward hall use, and donations for weddings and funerals.	29,800
Fundraising: We anticipate income from Fundraising Activities to be	20,000
Outreach Donations: We expect donations for outreach to be at least	15,000
Investment Income & Dividends: Income from investments is estimated to be	5,000
Directed Donations: Income from donations for flowers, cemetery maintenance and receptions	5,800
Total Budget Income:	\$ 239,032

Expenses Comments

Partnerships: Our ministry goes beyond the direct needs of our parish. <ul style="list-style-type: none"> Support for the work of our larger family of the Diocese and the National Church through our Diocesan Assessment, \$31,652. We also include \$1,000 for the Rector's discretionary use if needed. 	32,652
Clergy Leadership: Our clergy lead us in our worship, study and pastoral care and provide administration of the parish. This year, this section includes moving expenses for our new Rector as well as salary and housing allowance.	108,250
Leadership Support: To support the leadership of the parish, we employ an organist, caretaker, secretary, groundskeeper, A/V support and other relief staff. We also provide supplies for worship, education, fellowship, and administration.	43,680
Property Maintenance: We need a place in which to gather for worship, study, and fellowship. Thus, we need to keep our church building, the parish hall, and the rectory in good repair. This category also includes utilities and property taxes. We are also responsible for the maintenance of our cemetery.	31,850
Outreach Disbursements: Our outreach disbursements are dependent on the generosity of our Parishioners and success of our fundraising efforts. We hope to be able to exceed this amount.	15,000
Fundraising Expenses: We have some associated expenses to enable our fundraising activities such as advertising, Shredding Truck contract and refuse disposal fees.	1,000
Other Expenses: Other Expenses includes such items as Catering and kitchen expenses, Altar flowers, Holy Week Packages and choir expenses. These items previously would have been shown in the subaccount budgets of individual Parish organizations.	2,630
Capital and Special Projects: This includes major maintenance expenses, major projects, and capital expenditures.	19,500
Total Budget Expenses:	\$ 254,562

St. Michael & All Angels' 2022 Annual Report

5.1 2023 Budget Statement Summary

	2022 Budget Restated	2022 Actual	2023 Proposed
Income			
Donations	161,900	128,941	163,432
Other Income from Operations	27,100	29,938	29,800
Fundraising	6,000	17,866	20,000
Outreach Donations		13,732	15,000
Investment Income & Dividends		4,339	5,000
Directed Donations		11,694	5,800
Total Income	195,000	206,510	239,032
Expenses			
Property Maintenance	26,604	28,651	31,850
Clergy Leadership	102,250	61,931	108,250
Leadership Support	40,270	31,909	43,680
Partnerships	30,876	29,876	32,652
Outreach Disbursements		17,732	15,000
Fundraising Expenses		879	1,000
Other Expenses		2,292	2,630
Capital & Special Project Expenses		9,870	19,500
Total Expenses	200,000	183,140	254,562
Surplus / Deficit	-5,000	24,184	-15,530

5.2 2023 Capital & Special Projects Budget

5.2.1 Outdoor Accessibility Project (Led by: Buildings & Grounds Team)

This project will improve accessibility to the Outdoor Worship area including the installation of stair rails and ramp access, as well as improving the pathway footing. This project will also facilitate the development of a graveyard meditation path in collaboration with the Historical Research Project.

This project may also include improved seating and lighting as well as improvements to the labyrinth.

Outdoor Accessibility Project Budget	2023 Proposed
Stair Rails & Ramp access (Transforming Futures Funds)	5,000
Subtotal	\$ 5,000

5.2.2 Property Maintenance Project (Led by: Buildings & Grounds Team)

This project will include improvements and maintenance of the church and rectory.

Property Maintenance Project Budget	2023 Proposed
Church: Paint Exterior Portions	10,000
Rectory: Paint Office	500
Rectory: Replace Bathtub	2,000
Church Sewer Repairs	2,000
Subtotal	14,500

5.2.3 Historical Research Project (Led by: Parish Council)

This project will research the history of the stained-glass windows, church, and churchyard. Information will be compiled and edited to publish booklets (or update existing publications) that can be made available to parishioners and visitors. This project will also facilitate the development of a graveyard meditation path in collaboration with the Outdoor Accessibility Project.

This project may include the organization of a historical tour open house.

Historical Research Project Budget	2023 Proposed
None	0
Subtotal	\$ 0

Total Capital & Special Projects Budget	2023 Proposed
Total	\$ 19,500

6 Elections

The following names have been submitted by the nominations committee chaired by Chris Bullen. These parishioners have agreed to let their names stand for election to Parish Council and as Synod Delegates and Alternate Synod Delegates and to abide by the regulations as set out in the Diocese Canons.

A motion is required at the meeting to move the nomination of the slate of candidates and/or nominate other candidates.

Bishop's/Rector's Warden: Brian Goddard (appointed)

People's Warden: Helen Love

Treasurer: Lanny Hubbard (appointed)

Parish Council: (Minimum 3, Maximum 12)	Lay Delegates to Synod: (2)
Margaret Eagle (3 rd year renewed term) Peter Goddard (2 nd year renewed term) Lanny Hubbard (3 rd year renewed term) Gerry Norie (1 st year renewed term) Marnie Sandborn (2 nd year) Chris Bullen (2 nd year) Wendy London (1 st year) Stan Willow (1 st year) Jo-Lynn Forbes (1 st year) Nancy Whysker (1 st year) Sue Jones (1 st year) Lenore English (1 st year)	Helen Love Brian Goddard
	Alternate Lay Delegates to Synod: (2)
	Stan Willow Margaret Eagle

7 Appendix A – 2022 Financial Statement Detail

7.1 2022 Income and Expenses Statement Detail

Income Detail	2022	2021	Variance
Income			
Offerings			
Open Offerings	1,419	289	1,130
Envelopes	101,224	120,534	-19,310
Donations	2,172	1,450	722
Planned Giving Receipts	5,766	4,577	1,189
Special Offerings - Easter	2,730	3,965	-1,235
Special Offerings - Thanksgiving	1,525	2,155	-630
Special Offerings - Christmas	14,105	12,125	1,980
Other Income from Operations			
Weddings, Baptisms, Funerals	5,423	1,200	4,223
Rectory Rental	19,200	19,200	0
Hall Usage	1,000	0	1,000
Adult Education	0	60	-60
Calendar Sales & Name Tags	166	94	72
Wage Subsidy	3,060	14,605	-11,545
GST Rebate	1,089	719	370
Fundraising Income			
Shredding Event	1,000		1,000
Plant Sale	5,005	4,124	881
Fall Sale	6,355	7,976	-1,621
Book Sale	2,157		2,157
Purdy's Chocolates	727	930	-203
Smile Cards		699	-699
Christmas Sale	2,622	3,169	-547
Directed Donations			
Receptions	1,944		1,944
Flowers	1,195	431	764
Cemetery Maintenance	2,500	2,500	0
Projects	2,725	1,900	825
Transforming Futures	620	3,360	-2,740
Sunday School		100	-100
BAC		5	-5
Rector's Departure Gift	2,710		2,710
Outreach Donations Received	13,732	15,902	-2,170
One Family Refugee Donations		8,306	-8,306
Investment Income & Dividends	4,342	5,761	-1,419
Cemetery Plot Sales		2,000	-2,000
Total Income	206,513	238,136	-31,623

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Expenses Detail	2022	2021	Variance
Property Maintenance			
Insurance	6,297	5,641	656
Property Taxes	1,829	1,814	15
Repairs & Maintenance	110	0	110
Rekeying	554	0	554
Church	200	346	-146
Hall	661	651	10
Office & Rectory	1,235	0	1,235
Organ & Piano	144	353	-209
Grounds	6,300	6,300	0
Heating Costs			
Church	3,437	2,076	1,361
Hall	1,731	1,191	540
Office & Rectory	327	265	62
Utilities			
Electricity	1,998	1,895	103
Internet	1,335	893	442
Telephone	1,721	1,856	-135
Water	772	905	-133
Property Maintenance Subtotal	28,651	24,186	4,465
Clergy Leadership			
Stipend (including housing allowance and benefits)	55,580	103,805	-48,225
Relief Clergy	450	750	-300
Clergy payments for Weddings, Funerals	1,250	0	1,250
Rector Recruitment	4,651	0	4,651
Clergy Leadership Subtotal	61,931	104,555	-42,623
Leadership Support			
Adult Education & Bible Study	0	159	-159
Audio-Visual Services	4,800	4,800	0
Church School Expenses	0	-192	192
Church Supplies	311	120	191
Clergy Conference	0	0	0
Custodian	5,229	1,155	4,074
Calendars	164	97	67
Music & Summer Musicians	485	200	285
Name Tags	0	0	0
Office and Miscellaneous Supplies	1,603	831	777
Organist (including relief)	9,556	12,320	-2,764
Organist (Funerals & Weddings)	600	0	600
Pastoral Care	0	0	0
Photocopier	357	314	43
Secretary	8,722	13,186	-4,464
Social Events	0	150	-150

St. Michael & All Angels' 2022 Annual Report

Expenses Detail	2022	2021	Variance
Website	70	0	70
Workers' Compensation	12	11	1
Leadership Support Subtotal	31,909	33,151	-1,242
Partnerships			
Assessment	29,876	33,350	-3,474
Rector's Discretionary	0	0	0
Partnerships Subtotal	29,876	33,350	-3,474
Outreach Disbursements	17,732	17,561	171
One Family Refugee Disbursements		44,052	-44,052
Fundraising Expenses			
Advertising	13	326	-313
Shredding Truck	866		866
Fundraising Expenses Subtotal	879	326	553
Other Expenses			
Catering and Kitchen Expenses	819		819
Altar Flowers	1,195	551	644
Holy Week Packages		378	-378
Choir Expenses	248	73	175
Bank Fees	30	15	15
Other Expenses Subtotal	2,292	1,017	1,275
Capital and Special Project Expenses			
AV Equipment	2,442		2,442
Rectory Sewer	2,841		2,841
Pruning	998	577	421
Benches	0	4,063	-4,063
Water Line Plumbing		4,621	-4,621
Line Painting	879		879
Rector's Farewell Gift	2,710		2,710
Capital and Special Project Expenses Subtotal	9,870	9,261	609
Total Expenses	183,140	267,459	-84,319

7.2 2022 Investment Statements Detail

Cemetery and Church Property Income

This account, along with the Cemetery and Church Property Operating account, are used to manage the funds dedicated to the operations and long-term management of the cemetery. As investments mature, funds in this account will be moved to the Bank of Montreal.

TD Canada Trust	Cash	Investment
Opening Balance	2,367	20,035
Investment Income	127	0
Matured Investment	15,352	-15,352
New Investment	-15,479	15,479
Closing Balance	\$ 2,367	\$ 20,162
\$4,683.75 Invested at 0.5% compounding, Term: 18-Months, Matures June 28 th , 2023		
\$15,478.27 Invested at 4.5% compounding, Term: 18-Months, Matures Nov 27 th , 2024		

Cemetery and Church Property Operating

Bank of Montreal	Cash	Investment
Opening Balance	61,322	15,000
Investment Income	299	0
Plot Sales	2,500	0
Matured Investment	15,000	-15,000
Closing Balance	\$ 79,121	\$ 0
Endowed amounts from the following Matured GICs to be reinvested in 2023		
• A. Rashleigh \$ 15,000.00	• Historical \$ 24,500.00	
• N. Lewis \$ 1,000.00	• Historical \$ 20,500.00	
• E. Gran \$ 2,000.00		

Savings & Capital Reserve Funds

Savings & Capital Reserve Funds contain Endowed and Non-Endowed amounts. Endowed amounts must be retained but earned interest can be used. Non-endowed amounts can be used to fund capital projects and major expenses. Refer to [Capital Budget Projects](#) for information on planned projects and expenditures for 2023. Investments are held at the Bank of Montreal, Coast Capital Credit Union, and in the Diocesan Consolidated Revenue Fund (CRF) as shown below.

Endowed Funds

Bank of Montreal & Coast Capital Credit Union	Cash	Investment
Opening Balance		
Bank of Montreal Opening Balance	20,120	
Coast Capital Credit Union Opening Balance	7,500	
New Investment with Coast Capital Credit Union	-7,500	7,500
Closing Balance		
Bank of Montreal Closing Balance	20,120	
Coast Capital Closing Balance		7,500
\$ 7,500 at 0.95%, 1.5%, 2.1%, Term: 3-Years, Matures Jan 7th, 2025		
\$ 20,120 to be reinvested in 2023 at Bank of Montreal		

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Non-Endowed Funds

Bank of Montreal, Coast Capital Credit Union, & CRF	Cash	Investment
Opening Balance		76,542
Bank of Montreal Opening Balance	14,351	
Coast Capital Credit Union Opening Balance	12,224	
Income		
Investment Income	3,104	-
Account Interest	1	
Outdoor Grounds Project Donation	150	-
A/V Equipment Donation	2,075	-
Coop Dividend	238	-
Plumbing Repairs Donation	500	-
Matured Investments	4,500	-4,500
Total Income	\$ 10,579	
Expenses		
Rectory Sewer Repair	2,841	-
A/V Equipment	2,442	-
Parking Lot Line Painting	879	-
Pruning	997	-
New Investments at Coast Capital Credit Union ¹	10,000	10,000
Total Expenses	\$ 17,159	-
Unrealized Loss on CRF Investment²		-12,806
Closing Balance		69,236
Bank of Montreal Closing Balance	13,123	
Coast Capital Credit Union Closing Balance	6,870	
¹ \$10,000 0.95%, 1.5%, 2.1%, Term: 3-Years, Matures Jan 7 th , 2025		
² \$59,236 invested with Synod at 4.25%		
Original investment in Synod Consolidated Trust Fund was \$50,000. The current value includes \$9,236 unrealized capital gain. Dividends are paid quarterly and vary depending on the performance of the underlying investments. For 2022 the return was approximately 4.25%		

St. Thomas Mission & Outreach

This account includes \$20,000 from the E. Geise Endowment and is set aside for Mission and Outreach projects. There are currently no planned projects for this investment in 2023.

Coast Capital Credit Union	Cash	Investment
Opening Balance	28,447	42,000
Investment Income	409	0
Matured Investment	30,000	-30,000
New Investment	-40,000	40,000
Closing Balance	18,856	\$ 52,000
\$ 12,000 at 2.4% Term: 5-Years, Matures Oct 19, 2024		
\$ 40,000 at 0.95%, 1.5%, 2.1%, Term: 3-Years, Matures Jan 7 th , 2025		

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Parish Mission & Outreach

This account has been used historically for Outreach flow-through and will be closed and cash transferred to General Operations Flow-through sub-account in 2023. This will eliminate the monthly bank charges associated with this account.

Bank of Montreal	Cash	Investment
Opening Balance	2,930	0
Investment Income	0	0
Bank Charges	-30	0
Closing Balance	2,900	\$ 0

Freeman Bequest Repairs & Maintenance Reserve

This account is money set aside to support repair and maintenance projects when needed. These funds may be used to support the 2023 Buildings and Grounds project as outlined in [Capital Budget Projects](#).

Coast Capital Credit Union	Cash	Investment
Opening Balance	8,384	4,000
Investment Income	141	0
Interest Income	6	0
Matured Investment	4,000	-4,000
New Investment	-8,000	8,000
Closing Balance	\$ 4,531	\$ 8,000
\$ 8,000 at .95%, 1.5%, 2.1%, Term: 3-Years, Matures Jan 7th, 2025		

Organ And Music Programs Fund

This account is reserved for music related projects and expenses. There are currently no projects planned for 2023 for these funds as they are invested until 2025.

Coast Capital Credit Union	Cash	Investment
Opening Balance	14,091	0
Investment Income	6	0
New Investment	-10,000	10,000
Closing Balance	\$ 4,097.00	\$ 10,000
\$10,000 Invested at 0.95%, 1.5%, 2.1%, Term: 3-Years, Matures Jan 7th, 2025		

McLellan Youth Programs

This account is set aside to support youth programs. Whilst there are currently no projects planned for 2023 for these funds, the Children's Program leadership will be asked to develop a project proposal to enhance the parish youth programs.

Bank of Montreal	Cash	Investment
Opening Balance	9,508	0
Investment Income	0	0
Closing Balance	\$ 9,508	\$ 0

8 Appendix B – 2023 Financial Budget Detail

8.1 2023 Budget Income Statement Detail

	2022 Budget (Restated)	2022 Actual	2023 Proposed
Donations			
Open Offerings	300	1,419	1,632
Envelopes	132,000	101,224	131,600
Donations	1,000	2,172	2,200
Planned Giving Receipts	4,600	5,766	6,000
Special Offerings - Easter	5,000	2,730	4,000
Special Offerings - Thanksgiving	4,000	1,525	3,000
Special Offerings - Christmas	15,000	14,105	15,000
Other Income Operations			
Weddings, Baptisms, Funerals	3,000	5,423	5,000
Rectory Rental	19,200	19,200	21,600
Hall Usage	250	1,000	1,000
Adult Education, Bible Study, Lenten & Daylight Books	500	0	500
Calendar Sales, Name Tags	100	166	300
Social Events Donations	400	0	400
Wage Subsidy	3,000	3,060	0
GST Rebate	650	1,089	1,000
Fundraising	6,000	17,866	20,000
Outreach Donations	0	13,732	15,000
Investment Income & Dividends	0	4,339	5,000
Directed Donations			
Receptions	0	1,944	2,000
Flowers	0	1,195	1,300
Cemetery Maintenance	0	2,500	2,500
Projects	0	2,725	0
Transforming Futures	0	620	0
Rector's Departure Gift	0	2,710	0
Total Income	195,000	206,513	239,032

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8.2 2023 Budget Expenses Statement Detail

2023 Budget Expenses Statement Detail	2022 Budget (Restated)	2022 Actual	2023 Proposed
Property Maintenance			
Insurance (30% increase)	6,297	6,297	8,100
Property Taxes	2,000	1,829	2,000
Repairs & Maintenance		110	
Rekeying		554	
Church	500	200	500
Hall	300	661	500
Office & Rectory	457	1,235	500
Organ & Piano	500	144	500
Grounds	7,000	6,300	7,500
Heating Costs			
Church	2,200	3,437	3,600
Hall	1,150	1,731	1,850
Office & Rectory	300	327	500
Utilities			
Electricity	2,100	1,998	2,100
Internet	850	1,335	1,500
Telephone	1,950	1,721	1,800
Water	1,000	772	900
Property Maintenance Subtotal	26,604	28,651	31,850
Clergy Leadership			
Stipend (including housing allowance and benefits)	100,000	55,580	91,000
Relief Clergy	750	450	750
Clergy payments for Weddings, Funerals	1,500	1,250	1,500
Rector Recruitment & Moving Expenses		4,651	15,000
Clergy Leadership Subtotal	102,250	61,931	108,250
Leadership Support			
Adult Education, Bible Study, Lenten & Daylight Books	300		300
Audio - Visual Services	4,800	4,800	5,200
Church School Expenses	200	0	500
Church Supplies	300	311	350
Clergy Conference	650		650
Custodian	4,000	5,229	5,500
Calendars	100	164	165
Music & Summer Musicians	200	485	500
Name Tags	50	-	50
Office and Miscellaneous Supplies	1,200	1,603	1,500
Organist (including relief)	12,500	9,557	13,000
Organist (Funerals & Weddings)	1,000	600	1,000
Pastoral Care	250	-	250

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2023 Budget Expenses Statement Detail	2022 Budget (Restated)	2022 Actual	2023 Proposed
Photocopier	400	357	400
Secretary	14,000	8722	14,000
Social Events	200	-	200
Website	100	70	100
Workers' Compensation	20	12	15
Leadership Support Subtotal	40,270	31,909	43,680
Partnerships			
Assessment	29,876	29,876	31,652
Rector's Discretionary	1,000		1,000
Partnerships Subtotal	30,876	29,876	32,652
Outreach Disbursements		17,732	15,000
Fundraising Expenses			
Advertising		13	
Shredding Truck		866	900
Other			100
Fundraising Expenses Subtotal		879	1,000
Other Expenses			
Catering and Kitchen Expenses		819	900
Altar Flowers		1,195	1,300
Holy Week Packages			400
Choir Expenses		248	
Bank Fees		30	30
Other Expenses Subtotal		2,292	2,630
Capital & Special Project Expenses			
AV Equipment		2,442	
Rectory Sewer		2,841	
Pruning		998	
Replace Rectory Bathtub			2,000
Paint Office			500
Church - Paint Exterior Portions			10,000
Church Sewer Repairs			2,000
Outdoor Worship Area			5,000
Parking Lot Line Painting		879	
Rector's Farewell Gift		2,710	
Capital & Special Project Expenses Subtotal		9,870	19,500
Total Expenses	200,000	183,140	254,562
Surplus / Deficit	-5,000	24,184	-15,530

9 Appendix C- 2023 Proposed Annual Plan

9.1 Proposed Calendar Events

Date(s)	Type	Event	Leader
Thu Feb 21	Social	Shrove Tuesday Pancake Supper	Terry Willows
Wed Feb 22	Liturgical	Ash Wednesday Service	
Sat Mar 18	Fundraising	Shredding Event	Lenore English
Sat Apr 1	Liturgical	Palm Cross Folding	Nancy Whysker
Sun Apr 2	Liturgical	Palm Sunday	
Sun Apr 2	Social	Easter Messenger	Helen Love
Thu Apr 6	Liturgical	Maundy Thursday Evening Service	
Thu Apr 6	Social	Maundy Thursday Soup Dinner	
Fri Apr 7	Liturgical	Good Friday	
Sun Apr 9	Liturgical	Easter Sunday	
Sun Apr 9	Social	Dressing of the Graves	
Mon Apr 10	Liturgical	Easter Monday	
Sat May 6	Fundraising	Spring Plant Sale	Lenore English
Thu May 18	Liturgical	Ascension Day	
Sun May 28	Liturgical	Pentecost	
Sun Jun 4	Liturgical	Trinity Sunday	
Sun Sep 10	Social	Welcome Back Sunday	Stan Willow & Marnie Sandborn
Sun Sep 10	Social	Summer Messenger	Helen Love
Sat Sep 16	Fundraising	Fall Fair	Lenore English
Sun Oct 1	Social	Patronal Lunch	
Wed Oct 4	Liturgical	Feast of St. Francis	
Sat Oct 7	Liturgical	Animal Blessing Service	
Sun Oct 8	Liturgical	Thanksgiving Service	
Sat Oct 21	Fundraising	Books & More Sale (TBC)	Lenore English
Wed Nov 1	Liturgical	All Saints	
Thu Nov 2	Liturgical	All Souls	
Sat Nov 18	Fundraising	Christmas Sale	Lenore English
Sun Dec 3	Social	Advent Messenger	Helen Love
Sun Dec 3	Liturgical	Advent 1	
Sun Dec 10	Liturgical	Advent 2	
Sun Dec 10	Social	Christmas Social	Wardens
Sun Dec 17	Liturgical	Advent 3	
Sun Dec 24	Liturgical	Christmas Eve	
Mon Dec 25	Liturgical	Christmas Day	
Sun Dec 31	Liturgical	Epiphany	
TBC	Liturgical	Observatory Service	Elizabeth Griffin

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9.2 2023 Proposed Recurring Activities and Events

Days		Event	Leader	New
Monday	1 st Monday	Card-Making	Terry Willow	Yes
Tuesday	1 st & 3 rd Tuesday	Craft/Sewing Club	Diana Caleb	No
Tuesday	2 nd Tuesday	Women's Guild meeting	Chris Bullen	No
Tuesday	Once/month	Parish Council	Wardens	No
Wednesday	Weekly	Christian Study	Priest	No
Wednesday	Twice/month	Meditation Evening	TBC	Yes
Thursday	Weekly	Mobility Classes	Valda Kitching	No
Thursday	Weekly	Choir Practice	David Palmer	No
Friday	Weekly	Walking Group	Linda Dryden	No
Saturday	TBC	Work Bee		Yes
Sunday	Weekly	BCP Eucharist Service	Priest	No
Sunday	Weekly	8:30 St. Tim's Social		No
Sunday	Weekly	BAS Eucharist Service	Priest	No
Sunday	Weekly	Coffee & Fellowship	Gerry Norie	No
Sunday	1 st & 3 rd Sunday	Summer Evensong	Priest	Yes
	Once/month	Men's Fellowship		Yes
	Once/month	Lecture Series		Yes
	Once/month	Parish Social		Yes

9.2.1 Christian Study Ideas

- Lent and Advent Study Group
- Meditation evening

9.2.3 Lecture Series Ideas

- Computer 101
- Celestial Observations
- Elderly Driving
- First Nations History & Spirituality

9.2.2 Monthly Parish Social Ideas

- Tea & Games
- Guest Speakers
- Dance Hop
- Hot-Dog Sunday
- Musical Evening

9.2.4 Social Opportunities

- Men's Social Fellowship
- Women's Social Fellowship
- Youth Social Fellowship & Field Trips
- Saturday Work-Bee Social Gathering to work on Grounds, Church, Hall projects